

Meeting: May 2019		Recorded By: Coral Clarke	
Date: 5/30/19	Time: 5:30 PM	Location: 4721 Transit Rd Suite B, Depew NY 14043	Next meeting date: June 28, 2019
Present: Allyson Odachowski, Jane Calvert, Erin Burch, Heather Kelleher, Shannon Wilson, Jessie Daly, Jennifer Klein, Nancy Marinelli, Coral Clarke Students: Joe McFarland, Arturo Gregory		Absent: Michelle Daria	Excused: Jennifer Turesky, Elizabeth Hartz, Noelle DeSantis, Maria-Elena Damasiewicz, Carol DeNysschen, Lisa Neuhaus, Pam Beamer, Elizabeth Crowder, Kate Orsino
AGENDA ITEM	DISCUSSION (concise summary)		ACTION/NEXT STEPS
Call to Order	5:35 PM		
Roll call/Quorum	Quorum met		
Approval of Minutes	Motion – Erin Burch Second – Nancy Marinelli Approved		
President’s Report and Agenda Items (Allyson)	No candidates for president-elect position at this time <ul style="list-style-type: none"> Discussed ideas to encourage candidates 		Allyson will speak at annual dinner to encourage candidates Jennifer Klein will contact past presidents to write about benefits of position and will email this information to members Special election will be held for position
Immediate Past President (Jenn)	No report		
President-Elect (Liz)	Via Google drive Annual Dinner <ul style="list-style-type: none"> Will be meeting with Tewksbury on June 4th Can annual meeting be held at restaurant before dinner? Meeting open to members Reaching out to organizations for donations 		Let Liz know if you would like to donate a raffle basket

<p>Treasurer (Jane)</p>	<p>Paid CEU Fee to CDR (\$30), Awards expenses (\$161.20). Auto deposit from Stripe: \$90.42 from Beef Council Event; \$163.24 from membership. Auto deposit from Investment (WNYDA scholarship): \$70.23.</p> <p>YTD:</p> <ul style="list-style-type: none"> • Income: \$8800 (65% of budget) • Expenses: \$5200 (38% of budget) • Surplus: \$3600 <ul style="list-style-type: none"> ○ Annual dinner expenses not yet paid ○ Scholarships not yet paid <p>Annual Dinner</p> <ul style="list-style-type: none"> • Jane, Allyson, Liz, and Nancy discussed using budget surplus from member benefits line to reduce cost of attending annual dinner • Agreed, excellent member benefit • Dinner registration reduced \$15 for members • 7 people registered so far • Email link to register for dinner not functioning <p>Budget meeting will be in early July with president, new treasurer, president-elect</p>	<p>Allyson will provide Jane with scholarship winner names and amounts for checks to be written</p> <p>Send requests for reimbursement to Jane by the end of June as it is the end of the fiscal year</p>
<p>Professional Issues (Erin/Heather)</p>	<p>No more events for the fiscal year Disappointed in turnout for this year's events</p> <ul style="list-style-type: none"> • Evidence of general lack of participation in organization • Ended with \$400 surplus despite lack of participation and need for minimum number of participants • Discussed potential future events including a full-day CEU-bearing conference in the future 	<p>If you have any suggestions for next year, provide them to Heather</p> <p>Come to the events!</p>
<p>Public Relations (Shannon/Jessie)</p>	<p>Buffalo Marathon water table</p> <ul style="list-style-type: none"> • 37 people signed up, only about 20 attended • Went well despite lack of attendance <p>Discussed potential future events:</p> <ul style="list-style-type: none"> • Nutrition-related book club • Cooking club 	

Public Policy (Michelle/Jennifer K)	<p>Webinar link was emailed to members (with CEU)</p> <ul style="list-style-type: none"> • Allyson alerted via email when video viewed • 5-10 views so far <p>NYSAND email</p> <ul style="list-style-type: none"> • Urgent action alert • 1 co-sponsor for therapeutic diet order legislation 	Call your state representatives – may use script provided by NYSAND/WNYDA
Reimbursement (Noelle)	No report	
Membership (Nancy)	<p>Membership has been stable</p> <ul style="list-style-type: none"> • AND membership due now • Will be verifying AND membership in the next month or so 	
Nominating (Jennifer K/Maria-Elena)	<p>Need access code for survey monkey to see how many people voted</p> <ul style="list-style-type: none"> • Results will be reviewed next week and sent to BOD 	Nancy will send code
Career Guidance (Carol)	No report	
Media Rep (Allyson)	<p>Position is open</p> <ul style="list-style-type: none"> • Free training and networking 	If interested in position contact Allyson
Website (Nancy)	No report	
Delegate (Lisa)	<p>Via Google Drive</p> <p>Delegates for the HOD are now voting on 4 motions regarding the design of the HOD, term limits, diversity and how to best educate our members on food systems and sustainability. Voting was open through 5/24.</p>	
Additional	<p>Pam via email- next CFSA Dinner March 9, 2020</p> <p>Nancy- Do not use cfs email – use gmail</p> <p>Jane- Need end of year report for grant for NYSAND</p> <ul style="list-style-type: none"> • Likely to summarize outcomes: plan for use of funds and actual use <ul style="list-style-type: none"> ○ Allyson recorded beef council audio and received slides from presenter ○ Hasn't yet had time to combine them 	Jane will determine requirements for report and provide them to Allyson
Adjournment	6:22PM	