

<b>Meeting:</b> November 2018		<b>Recorded By:</b> Coral Clarke	
<b>Date:</b> 11/29/18	<b>Time:</b> 5:30 PM	<b>Location:</b> 4721 Transit Rd Suite B, Depew NY 14043	<b>Next meeting date:</b> January 31, 2019
<b>Present:</b> Allyson Odachowski, Jennifer Turesky, Elizabeth Miller, Jane Calvert, Erin Burch, Heather Kelleher, Shannon Wilson, Jessie Daly, Jennifer Klein, Noelle DeSantis, Nancy Marinelli, Maria-Elena Damasiewicz, Coral Clarke, Elizabeth Crowder, Students: Briann Voss, Amy Pinkham, Kevin Costanzo, Amy Burger-Buchanan, Jacob Heverly		<b>Absent:</b> Lisa Neuhaus, Pam Beamer	<b>Excused:</b> Michelle Daria, Carol DeNysschen, Kate Orsino
<b>AGENDA ITEM</b>	<b>DISCUSSION (concise summary)</b>		<b>ACTION/NEXT STEPS</b>
Call to Order	5:30 PM		
Roll call/Quorum	Quorum met		
Approval of Minutes	Motion-Nancy Marinelli Second-Jane Calvert Approved		
President's Report and Agenda Items (Allyson)	Google drive documents -Working well so far -Allows for mid-month updates Survey to members -Completed, results up on google drive -Drew 4 names for gift cards -Pam Beamer, Roberta Burstein-Markel, Katie Orsino, Theresa Jackson -Member requests discussed -Emerging topics of research -Free CEU (including online) -Networking events -Speaker panel -NOT looking for reimbursement information -Preferred days of the week evenly distributed -Biggest barrier for membership is AND		-Keep updating

	<p>Bylaws and policy procedure manual</p> <ul style="list-style-type: none"> <li>-Coral - tabled until spring</li> </ul> <p>Strategic plan</p> <ul style="list-style-type: none"> <li>-Initial call with between Allyson Odachowski and Noelle DeSantis</li> <li>-Compared WNYDA plan to NYSAND</li> <li>-Future calls scheduled to update WNYDA plan to be in alignment with NYSAND</li> </ul>	
Immediate Past President (Jenn)	<p>Received six nominations for awards</p> <ul style="list-style-type: none"> <li>-Early Contribution</li> <li>-Outstanding Student</li> <li>-CFSA Silver Award</li> <li>-Young Dietitian (2 nominations)</li> <li>-Distinguished Dietitian</li> </ul> <p>Deadline to apply for NYSAND award is Feb 1<sup>st</sup></p>	-Nancy will put together a survey for Allyson to send to voting members of the BOD to determine winner of award with 2 nominees
President-Elect (Liz)	<p>Annual Awards Dinner</p> <ul style="list-style-type: none"> <li>-Friday June 28, 2019</li> <li>-Tewksbury lodge</li> <li>-End of year meeting will occur before dinner</li> <li>-Each BOD member to sum up what happened during the year</li> </ul> <p>Membership</p> <ul style="list-style-type: none"> <li>-Quarterly membership reports will be coming out mid-December from NYSAND</li> </ul>	
Treasurer (Jane)	<p>Mail forwarding issues from PO box have been corrected</p> <p>Budget</p> <ul style="list-style-type: none"> <li>-Professional Issues doing a great job with their income/expense balance.</li> <li>-Currently at a YTD surplus of about \$3000, which is great preparation for end-of-year expenses (i.e. scholarships, awards, etc.)</li> </ul>	
Professional Issues (Erin/Heather)	<p>Events</p> <p>November: Total income \$90, expenses \$84.72. \$5.28 profit.</p> <ul style="list-style-type: none"> <li>-Good registration but not great turnout</li> </ul> <p>January 1<sup>st</sup>: Unusual workout class</p> <p>February: Cooking class</p> <p>March: RD day event coordinated by PR</p> <p>April: Dinner/presentation from beef council</p> <p>May: CEU coordinated with PP</p>	

Public Relations (Shannon/Jessie)	Two featured members per month on Facebook December 15 <sup>th</sup> volunteer event has enough volunteers T-shirt ideas on google drive -Sell at cost given no need for fund-raising	-Need feedback on designs by Monday December 3rd for holiday giving
Public Policy (Michelle/Jennifer K)	Public Policy call with NYSAND at the end of October -Many members are not following action alerts (perhaps not aware of the ease of the process) -Possibly identify a student in each district to become involved in reimbursement and public policy Would like to offer PPW Workshop for members -How to get involved in PP and follow action alerts -Free CE for members -Offer food Another meeting call tomorrow	-Will plan an education event for this in February or March
Reimbursement (Noelle)	PP call also stressed obtaining NPIs as well -Maybe have people register for NPI at PP event Alert members to updated information on website forum? -Discussed most effective way to provide this information	-Combo event to be discussed with PP
Membership (Nancy)	D'Youville student requested email to members for thesis research -OK if student is a member	
Nominating (Jennifer C/Maria-Elena)	Contacted 20 members about elected positions -Two confirmed they would like to be in the running -Three are considering running -Eight declined -Will remain in contact with those who were considering and/or have not responded. This year's positions up for election include: - <b>President-Elect</b> (3-year term - one as elect, one as president, one as immediate-past) - <b>Treasurer</b> (2-year term) - <b>Professional Issues Chair-Elect</b> (2-year term, one as elect, one as chair) - <b>Nominating Chair Elect</b> (2-year term, one as elect, one as chair) Would like to have the slate prepared by the first week of January Election to be held in February	- If anyone has any coworkers or colleagues that you think would be interested, please give us their contact info or have them contact Jen Klein at <a href="mailto:Jklein@mealsonwheelswny.org">Jklein@mealsonwheelswny.org</a> or call 822-2005 ext 45
Career Guidance (Carol) Via Google Drive	Will be sending out letters to high schools for invitations to come into the schools to speak about Dietetics as a profession and WNYDA.	

Media Rep (Allyson)	Noelle provided a piece for a TV station in Rochester Media Rep position for NYSAND -Current 3-year term will be up next spring -NYSAND is looking for members interested in the position	
Website (Nancy)	Updates to Find an RD page should be done this weekend New level of membership added to website -Auto-renewal or annual	
Delegate (Lisa) Via Allyson	Delegate Position for NYSAND -Current 3-year term is up this spring -NYSAND is looking for members interested in the position	
Additional	CFSA (Pam via Allyson) -CFSA dinner March 18, 2019 -Silver medal award – received nomination Student reps: no report Sheila Flavin email follow up (Allyson) -Did email go out? NYSAND grant committee update (Jane) -It was determined that investing in good audio recording equipment and overlaying that with presentation slides as the visual was the best webinar/recorded option to provide to our membership -Jane will purchase equipment to be shipped to Allyson's address	-Determine if email was sent to members
Adjournment	6:16 PM	