

Meeting: October 2018		Recorded By: Coral Clarke	
Date: 10-25-18	Time: 5:30 PM	Location: 4721 Transit Rd Suite B, Depew NY 14043	Next meeting date: November 29, 2018
Present: Allyson Odachowski, Jennifer Turesky, Coral Clarke, Jane Calvert, Erin Burch, Heather Kelleher, Shannon Wilson, Jessie Daly, Noelle DeSantis, Nancy Marinelli, Natalie Wallace, Katie Orsino, Courtney Porcelli, Elizabeth Crowder		Absent: None	Excused: Elizabeth Miller, Michelle Daria, Jennifer Carland, Maria-Elena Damasiewicz, Carol DeNysschen, Lisa Neuhaus, Pam Beamer
AGENDA ITEM	DISCUSSION (concise summary)		ACTION/NEXT STEPS
Call to Order	5:30 PM		
Roll call/Quorum	Quorum met		
Approval of Minutes	September minutes voted on via email -Motion – Jane Calvert -Second – Nancy Marinelli -Approved		
President's Report and Agenda Items (Allyson)	Survey to members went out October 20, 2018 -Will be open for 2 weeks (closes November 4 th) -35 responses so far Bylaws and Policy & Procedure Manual -Committee for grammatical review -Coral Clarke agreed to head -Jane Calvert agreed to assist WNYDA Strategic Plan -Five-year -Review and model after NYSAND plan -Allyson Odachowski agreed to head -Noelle DeSantis agreed to assist 2019 AME -Email blast out to membership 10-24-18 -AME Committee request: -Members interested in being a speaker -Opinions re: vendors for event		
Immediate Past	Present via phone		-Members should read awards and

President (Jenn)	Email request for application for awards went out 2 Saturdays ago <ul style="list-style-type: none"> -Will resend email weekly until due date -Due date is November 26 -Have 3 nominations already 	nominate appropriate people
President-Elect (Liz)	Excused – Reported via Allyson Committee report organization <ul style="list-style-type: none"> -One common Google drive account -Committees can update their documents throughout the month -Other Board members can view changes throughout the month -Documents would be for keeping track of activities -BOD meetings would then be brief updates -Password protected -Will ease transition between old BOD and new BOD -Sensitive treasurer documents will be stored offline 	-Allyson or Liz will create a folder for each position -Nancy will upload documents from flash drive -Put committee reports on Google drive for next month prior to need meeting -Reach out to Allyson or Liz with any questions while putting up your committee reports
Treasurer (Jane)	Recommendation to deposit interest earned on investments quarterly to scholarship account will start this quarter Trip to PPW (Michelle) --\$800 was budgeted --\$1150 was spent (~\$350) over budget -\$400 remains in budget for Public Policy No expense line for \$500 video equipment in budget -Currently have a surplus of \$405 in budget -Deduction of \$500 leads to a budget deficit of \$95 OR a need to reduce member benefits by the amount of the video equipment -Issue discussed -Motion to add \$500 to general expenses and run at deficit- Jane Calvert -Second- Nancy Marinelli -Approved	
Professional Issues (Erin/Heather)	Meet & Greet in October -\$216 profit -37 participants Next event November 12 th -Jeff Ensminger Director of Nutrition Functional Formularies (tube feeding product made from whole foods) -Subject - gut microbiome importance for pt health/success	

	<ul style="list-style-type: none"> -Caterer will provide a light dinner -Held at SUNY Buffalo State -11 people signed up so far -Free for WNYDA members -Non-member cost \$10 -1 credit CPEU pending -Surprise give-away <ul style="list-style-type: none"> -Free admission to any WNYDA event -3 Wegman's gift cards <p>December soup kitchen event January social event</p> <ul style="list-style-type: none"> -possible dinner and/or exercise class 	
Public Relations (Shannon/Jessie)	<p>Volunteer event for BOD/membership</p> <ul style="list-style-type: none"> -St Luke's mission food basket assembly and handout -Sunday December 16th -9:30AM to 12:00PM -Limited to 25 people -Sign up by November 18th <p>Featured Member</p> <ul style="list-style-type: none"> -2 people signed up -Will be featured on social media in November -Will repeat email blast monthly <p>WNYDA t-shirt sale for the holidays</p>	-Send "punny" holiday t-shirt ideas to Shannon
Public Policy (Michelle/Jennifer C)	<p>Excused –</p> <p>Michelle and Jen will get together and plan an event related to what Michelle learned at PPW</p>	
Reimbursement (Noelle)	<p>Lois NYSAND reimbursement chair requests survey</p> <ul style="list-style-type: none"> -Reimbursement Committee worked with Capitol District Physician's Health Plan -Desire info from NY RDs related to reimbursement, NPIs, community education -Haven't had a great response <p>Would like to get information related to issues with healthcare plans that we can work on together to improve</p>	<p>-Fill out paper copy of survey and email to Noelle</p> <p>-Will send Nancy email for email blast to members</p>
Membership (Nancy)	140 Members	
Nominating (Jennifer C/Maria-Elena)	<p>Excused -</p> <p>Will be building a slate and are putting together an email for WNYDA to send out asking for members who are interested in taking elected positions</p>	
Career Guidance (Carol)	Excused – No report	

Media Rep (Allyson)	Contributed to article in Buffalo Healthy Living regarding breast cancer month (October) Contributed to an article in In Good Health regarding GERD (running soon)	
Website (Nancy)	Member forum -Wants to send email blast that forum exists -Forum does not appear to alert posters that replies have been posted Web developer has been alerted regarding readiness for website upgrade -Increased speed -Allow membership without auto-renewal	-Continue adding questions and answers to forum -Nancy will look into this problem
Delegate (Lisa)	Excused – HOD meeting at FNCE Will be contacting people that agreed to be VIPs Delegate position will be available in Spring 2019 -If interested in running contact NYSAND past president Julie Raway	-Complete 2-question survey that was sent by WNYDA to solicit input for HOD
Additional	CFSA (reported by Allyson) -Dinner is Monday March 18, 2019 -Need nominations for Silver Medal recipient Student Representatives -Buffalo State - Attended Nutrition Club and will be attending Rotaract Club meetings to spread the word regarding membership -UB- ready to volunteer for events Sheila Flavin Case Study Group (review) -RDs with eating disorder patients bring case info -Meet once a month to discuss -Sheila provides support and feedback -Would like WNYDA to email members regarding this service -Discussed pros and cons of WNYDA promoting services like this to members -BOD agreed to send email NYSAND Grant Committee (Jane) -Will committee be determining how events will be recorded or how to put together to form a package for members? -Need to know how recording will be managed before purchasing equipment -Professional Issues feels that would be their job – they will	-Erin will be added to email chain

	<p>always be at events and should know how to set up equipment</p> <p>-Current members of committee are Maria, Carol, Jane, Nancy</p> <p>Nancy – request from NYSAND to WNYDA Public Relations to tag them in anything posted on Facebook so that Nancy can share on NYSAND social media</p>	
Adjournment	Meeting adjourned at 6:22 PM	