

Meeting: October 2020			Recorded By: Coral Clarke
Date: 10/11/20	Time: 11:00 AM	Location: Virtual	Next meeting date: December 6, 2020
Present: Elizabeth Hartz, Karen Biehl, Sarah Ray, Maria Aguero de Manunta, Sarah Martin, Coral Clarke, Trisha Shea, Katie Brown Jenna Guadagna, Christina Patterson, Brenna Sleggs, Kaley Dewey, Megan McCann		Absent: Allyson Odachowski, Jamie Vallone, Amy Julicher, Jennifer Everdyke, Pam Beamer	Excused: Noelle DeSantis
AGENDA ITEM	DISCUSSION (concise summary)		ACTION/NEXT STEPS
Call to Order	11:18 AM		
Roll Call/Quorum	Quorum met		
Approval of Minutes	Via email: 8/31/20-9/1/20 Motion- Karen Biehl Second- Sarah Ray Yea Votes- Jamie Vallone, Sarah Martin, Maria Aguero de Manunta, Coral Clarke, Elizabeth Hartz, Karen Biehl		
President's Report and Agenda Items (Liz)	<p>This will be my last term on the board End date July 1, 2021 Need a candidate for President</p> <p>Logos have been finalized Two versions, large and small</p> <p>Website updates are ongoing Name change will be applied to website and email</p> <p>Bonfire sale Start process for getting merchandise ready for sale November/December (gifts) March for National Nutrition Month Discussed possible</p> <p>Annual meeting Hoping to host in June 2021 – possibly outside</p>		Please update any documents you have to updated name: Western New York Academy of Nutrition and Dietetics/WNYAND

	Student representatives needed	
Immediate Past President (Liz)	Awards Documents Updating to reflect new name Will be sending out requests for award nominations	
President-Elect (vacant)		
Treasurer (Karen)	YTD: Membership fees received: \$922.71 Membership fees returned: \$505.00 Income: 17% of budget (including surplus carried over) Expenses: 1% of budget Surplus: \$2027.86 Reimbursed membership dues for 51 members Working backwards month to month to reimburse earlier receipts	
Professional Issues (Sarah/Maria)	Hispanic Heritage month event in September 10 Attendees \$100 given to presenters NY Beef Council Webinar October 29th at 6pm CEU credits pending Free event Diversity in Dietetics Webinar November 18th at 6pm Focus on diversifying applicants to nutrition programs and the importance of a diverse workforce Dr. Dori Marshall speaker Director of Admissions and Associate Dean of the Jacobs School of Medicine and Biomedical Sciences	
Public Relations (vacant)		
Public Policy (Sarah M)	Educational event via webinar to be developed One legislative activity requested by NYSAND Plan for email campaign this fall Action Alerts on AND website Lobby Day 2021 will likely be virtual NYSAND suggested adding a PAC donation button on WNYAND website	

Reimbursement (Noelle)	<p>Via Google Drive and Liz Telemedicine</p> <ul style="list-style-type: none"> Continues to be reimbursed by most insurance companies Some are covering through 12/31/2020, others through the end of the public health emergency. <p>Reimbursement meeting with all district reps scheduled for Oct. 16th at 9 am</p> <ul style="list-style-type: none"> Summary to follow Noelle is trying to attend this meeting but has patients scheduled at that time If she can't attend is anyone else able to do so? Coral may be able to attend in Noelle's absence <p>Credentialing and Billing Guide</p> <ul style="list-style-type: none"> New Edition available on AND website "Better position yourself or your organization to leverage payments from private payers in outpatient settings. Updated for 2020, this toolkit offers step by step directions on how to become a provider and bill for MNT and other nutrition services. Learn how to accurately use the most current set of CPT® and ICD10-CM codes, verify benefits, and comply with legal requirements for billing." https://www.eatrightstore.org/product-type/toolkits/rdns-complete-guide-to-credentialing-and-billing 	<p>Please continue to call and keep in contact with your insurance reps for updates if this applies to you</p> <p>Please let Noelle know if you have any specific reimbursement questions or concerns and she will forward to Lois for the call</p> <p>If you are able to attend the meeting in Noelle's absence, contact Noelle to let her know</p>
Membership (Allyson)	<p>Via Google drive and Liz</p> <p>Total Members</p> <ul style="list-style-type: none"> 103 confirmed members 22 members that are not AND confirmed Have been notified and confirmation has been requested 35 members are students 2 members are retired 88 members are active <p>Free 2020-2021 Membership for existing members</p> <ul style="list-style-type: none"> Working closely with Karen B Am emailing her when new members are AND verified so she can process free memberships 	

	<p>Are working together on a system, will notify members about either getting a refund (if they have already paid) or not being charged for this membership year Still working out the details</p> <p>Email list Mail chimp has been updated 'Tags' have been added noting what members have been verified, pending verification and which are students Next step is to build a list of non-members May be good to market events to non-members as well Job openings and other member perks can be sent to just members Other items can be sent to members and non-members Will update survey monkey email list once member list is complete and accurate</p>	
Nominating (Jamie/Amy)	<p>President-Elect Position Looking for candidate Sending out email blast to member list may help generate interest</p> <p>2021-2022 Board of Directors Will begin email recruiting in November Positions to be filled: Treasurer President-Elect Professional Issues-Elect Nominating Chair-Elect</p>	If you know anyone who may have an interest in these positions, let Jamie or Amy know
Career Guidance (Katie)	<p>Schools are overwhelmed due to covid-19 Planning to contact guidance counselors next month Will provide what works for the schools Expect to be unable to meet with students at this time</p>	
Media Rep (Jenna)	<p>Has posts to be sent out on social media Now has admin privileges on social media Is sending out info regarding webinars</p>	If you have any information to post on social media reach out to Jenna
Website (Allyson)	<p>Via Google Drive and Liz Find an RD Page Contacted all listed and asked them to update/verify</p>	Will email all members asking if they want to be listed

	<p>their info Removed those who are no longer members</p> <p>Meeting Minutes Will be adding meeting minutes to the members only page after they are voted on by the board each month Will notify membership via email that the minutes are available on the site</p> <p>Academic Scholarship Working with web developer to update and add info about academic scholarship</p>	<p>Will add new listings Will update page so there is consistency between all listings</p>
Delegate (Jennifer)		
Additional	UB Students: No news from UB	
Adjournment	11:58 AM	